NT Greek 1B, BGR 531, LEC 01
Spring 2020

Faculty Information
Professor: Deborah M. Gill
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or by appointment

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Mobile: 770.617.6945 (text please)
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Mobile: 612.426.0484 (text please)

Course Information
Credit hours: 3
Course dates: January 6 – April 24
Meeting times: T & Th 11:00 AM - 1:45 PM
Location: AGTS, Room 227 ( and Course Commons)

Required Texts
   No ISBN

3. Bible Software: Accordance or Logos.

- AGTS/EU has negotiated special pricing on the Accordance Bible software program, a 40% discount. The student is encouraged to purchase the highest-level package they can afford at this time without making an unwise financial decision, minimally: the “Greek and Hebrew Learner”; better: “The Greek and Hebrew Discoverer”; and ideally: “The Triple Discoverer” (which includes a graphics bundle). Accordance has also configured special bundles for us; and add-ons are also available for 25% off (at the one-time of student-discount-program purchase).
- See the announcement on Course Commons with more details about collections and modules and the multitude of free training resources.
- Our Accordance coupon code for 2020 is APP-EvangelU1320. (Logos Software does not offer AGTS/EU any discount at this time.)

To purchase Bible software, contact Accordance or Logos directly. Use your EU email address and ask for our AGTS/EU discount from Accordance.


We continue to use materials from NT Greek 1A:
- the textbook (Machen, New Testament Greek for Beginners, 2nd ed. ISBN: 0-13-184234-X); and
- the Course Manual (Gill, Course Manual for New Testament Greek 1A & B, 7th ed. no ISBN); and

Evangel University Mission Statement
Evangel University is a comprehensive Christian university committed to excellence in educating and equipping students to become Spirit-empowered servants of God who impact the Church and society globally.

Assemblies of God Theological Seminary Mission Statement
AGTS shapes servant leaders with knowledge, skill and passion to revitalize the church and evangelize the world in the power of the Spirit.

Catalog Description
A continuation of first-year Greek, culminating in the student’s first exposure to the Greek New Testament (GNT). Translation is done in the Epistles of John. ¹

¹Note: Greek 1A and 1B do not apply toward fulfillment of degree requirements for students in the M.Div. program. These classes are considered M.Div. prerequisites.
Course Prerequisites
Prerequisite: BGR 530 or its equivalent with a grade of B or better (i.e., a minimum score above 83%).

Course Purpose
This course equips the student for translation and exegesis in the Greek New Testament.

Learning Outcomes

Upon completion of this course, the student will be able to:

1. Reproduce by memory grammatical paradigms.
2. Pronounce and identify meanings of vocabulary words appearing 50 times or more in the GNT.
3. Analyze and translate exercise worksheets.
4. Read and exegete the Epistles of John.
5. Evaluate New Testament biblical and theological issues from the original language.
6. Apply knowledge of Koine Greek to study in the New Testament in order to live a more focused life as a disciple of Jesus Christ 24:7.

This class supports but does not assess any Program Learning Outcomes:
- Greek 1A and 1B do not apply toward fulfillment of degree requirements for students in the M.Div. program; these classes are considered M.Div. prerequisites.
- Greek 1A and 1B do apply toward fulfillment of degree requirements for students in the MLM and MATS degrees, but as electives.

This class supports but does not assess the following EU20 Outcomes:
- Christ-Centered Theme
  C3. Biblical Interpretation:
  Employ sound interpretive practices when reading Scripture, both in (C3A) Exegesis and in (C3B) Application.
- Exploratory Theme:
  E1. Reading & Imagination:
  Demonstrate analytical reading skills and engage imaginatively with literary texts.
  E4. Research & Analysis:
  Evaluate research, analyze data, and articulate arguments according to accepted methodologies in the liberal arts.

This class supports but does not assess the following Faith, Work, and Economic Integration Outcome:
- Course Learning Outcome 6 above: “to live a more focused life as a disciple of Jesus Christ 24:7,” addresses but does not assess the following FWE integration outcome in the following manner:

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2 All masters and doctoral Program Learning Outcomes, EU20 Outcomes, and Faith Work and Economics Outcomes can be found at https://agts.edu/current-students/academic-policies/.
FWE Outcome 1:
This course encourages the use of the Greek NT to help students learn to live integrated lives wholly centered on discipleship to Christ, not limiting “mission” and “ministry” to church activities, and to prioritize the same whole-life discipleship integration in their ministries among the people of God.

Method:
NT Greek 1B is a course focusing on developing elementary exegetical skills. In the two original-posts and one response-post on the “Usage of the Greek NT Discussions,” students are encouraged to apply their use of the GNT to matters whole-life discipleship. In the translation unit (on the Epistles of John), whole-life discipleship applications are frequently made in class and always encouraged in the student’s personal study in the GNT.

Course Format
• The instructional procedure continues (as in NT Greek 1A) with weekly units introducing grammar and vocabulary in classroom lecture and discussion, followed by in-class drill and translation exercises. Students are invited to participate in study groups or to work individually. The latter weeks of the class are devoted to translation and exegesis in the Greek New Testament. The course is enriched by a substantial Course Manual, video lectures, and a plethora of online learning resources, including grammar songs recorded in audio and video, annotated PPT files, Quizlet flashcards, handouts, and many other aids.
• Assessment takes place, during the first half of the semester, in each weekly unit/module’s exercise worksheets and quiz, and culminates in Comprehensive Vocabulary and Paradigm Examinations. The final (translation) unit includes vocabulary quizzes, a translation notebook, and a translation and exegesis examination.
## Course Schedule
This is a tentative course outline. The course schedule may be changed at the discretion of the course instructor. Notice of changes will be made in class and/or through Course Commons announcements.

All unit quizzes are on Tuesdays and the two vocabulary quizzes are on Thursdays.

<table>
<thead>
<tr>
<th>Session and Date</th>
<th>Lecture &amp; Lab Topics</th>
<th>Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Th, Jan 9</td>
<td>Introduction to Greek 1B</td>
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</tbody>
</table>
| **Module/Unit 13: Lesson 23** | A. Introduce Vocabulary  
                      B. Introduce Grammar  
                      C. Introduce Rules of Contraction  
                      D. Drill Rules of Contraction  
                      E. **Contract Verbs Contest**  
                      F. Exercise Worksheet 23  
                      **Class covered by TAs** |             |
| 2 T, Jan 14      |             |             |
| 3 Th, Jan 16     |             |             |
| 4 T, Jan 21      | G. **Quiz 13** (on Lesson 23) |             |
| **Module/Unit 14: Lessons 24-25** | A. Introduce Vocabulary  
                      B. Introduce Grammar  
                      C. Drill on Lessons 24-25  
                      D. Review for Quiz 14  
                      * Study Groups |             |
| 5 Th, Jan 23     |             |             |
| 6 T, Jan 28      | E. **Quiz 14** (on Lessons 24-25) |             |
| **Module/Unit 15: Lessons 26-27** | A. Introduce Vocabulary  
                      B. Introduce Grammar  
                      C. Drill on Lessons 26-27  
                      D. Review and Drill for Quiz 15  
                      * Study Groups |             |
<p>| 7 Th, Jan 30     |             |             |</p>
<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
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<tbody>
<tr>
<td>8 T, Feb 4</td>
<td>E. <strong>Quiz 15</strong> (on Lessons 26-27)</td>
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<tr>
<td></td>
<td><strong>Module/Unit 16: Lessons 28</strong></td>
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<tr>
<td></td>
<td>A. Introduce Vocabulary</td>
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<td></td>
<td>B. Introduce Grammar</td>
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<tr>
<td></td>
<td>C. Drill on Lesson 28</td>
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<tr>
<td>9 Th, Feb 6</td>
<td>D. Review for Quiz 16</td>
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<td></td>
<td>* Study Groups</td>
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<tr>
<td>10 T, Feb 11</td>
<td>Submit Exercise Worksheets 26-27</td>
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<td></td>
<td>Study Machen Lesson 28</td>
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<tr>
<td></td>
<td>Memorize Vocab and Paradigm</td>
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<tr>
<td>11 T, Feb 13</td>
<td>Complete, Check, and Correct</td>
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<td></td>
<td>Exercise Worksheet 28 (only one!)</td>
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<tr>
<td>12 T, Feb 18</td>
<td>E. <strong>Quiz 16</strong> (on Lesson 28)</td>
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<tr>
<td></td>
<td><strong>Module/Unit 17: Lesson 29</strong></td>
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<tr>
<td></td>
<td>A. Introduce Vocabulary</td>
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<tr>
<td></td>
<td>B. Introduce Grammar</td>
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<tr>
<td></td>
<td>C. Drill on Lesson 29</td>
</tr>
<tr>
<td>13 T, Feb 20</td>
<td>D. Review for Quiz 17</td>
</tr>
<tr>
<td></td>
<td>* Study Groups</td>
</tr>
<tr>
<td>14 T, Feb 25</td>
<td>Submit Exercise Worksheet 29</td>
</tr>
<tr>
<td></td>
<td>Study Machen Lesson 29</td>
</tr>
<tr>
<td></td>
<td>Memorize Vocab and Paradigms</td>
</tr>
<tr>
<td>15 Th, Feb 27</td>
<td>Complete, Check, and Correct</td>
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<tr>
<td></td>
<td>Exercise Worksheet 29 (only one!)</td>
</tr>
<tr>
<td>16 T, Mar 3</td>
<td>E. <strong>Quiz 19</strong> (on Lessons 31-32)</td>
</tr>
<tr>
<td></td>
<td><strong>Module/Unit 20: Lesson 33-34</strong></td>
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<tr>
<td></td>
<td>A. Introduce Vocabulary</td>
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<tr>
<td></td>
<td>B. Introduce Grammar</td>
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<tr>
<td></td>
<td>C. Drill on Lessons 33-34</td>
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<tr>
<td>Date</td>
<td>Activity</td>
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<td>--------------------------------------------------------------------------</td>
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</tbody>
</table>
| 17 Th, Mar 5 | D. Review for Quiz 20  
* Study Groups  
Class covered by TAs  
Complete, Check, and Correct Exercise Worksheet 33-34 |
| 18 T, Mar 10 | E. Quiz 20 (on Lessons 33-34)  
Unit 21: Translation  
A. Introduction to Translation  
B. Introduce Vocabulary in 1 John chs. 1-3  
C. Read 1 John 1:1-10  
Class covered by TAs  
Submit Exercise Worksheets 33-34  
Be Introduce to “Special” and 1 John chs. 1-3 Vocabulary from Sakae Kubo  
Analyze, Parse, & Translate all of 1 John chapter 1  
Practice 1 John chs. 1-3 Vocabulary |
| 19 Th, Mar 12 | Practice and Final Vocab  
Comprehensive Exams  
Practice and Final Paradigm  
Comprehensive Exams  
Class covered by TAs  
Review ALL 1B Vocab and Paradigms  
Take Practice Comp Exams anytime from now on.  
Try to complete and grade them this week or next! |
| 20 T, Mar 24 | D. Read through 1 John 2:1-15  
E. Review 1 John chapter 1  
Practice Vocabulary from Sakae Kubo  
Analyze & Translate  
First half of 1 John chapter 2 |
| 21 Th, Mar 26 | F. Vocab Quiz 1  
G. Introduce Vocabulary in 1 John 4 - 3 John  
H. Read 1 John 2:16-29  
I. Review 1 John chapter 2  
Memorize 1 John 4 – 3 John Vocabulary from Sakae Kubo  
Analyze & Translate  
Second half of 1 John chapter 2  
Greek Usage Response Post |
| 22 T, Mar 31 | J. Read 1 John 3:1-12  
L. Introducing Bible Software  
L. Review 1 John chapters 1-2  
Practice 1 John 4 – 3 John Vocabulary from Sakae Kubo  
Analyze & Translate  
First half of 1 John chapter 3 |
### Course Policies & Requirements

**Preparation**
In order to succeed in this class, students should arrange to have regular access to a computer, the internet, Evangel email and Course Commons. This class will use Course Commons for all course communication, interaction, content, announcements, collaboration and assignments.

**Participation**
Students will be expected to regularly contribute to the class, collaborate with one another, and to “learn by doing.”

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<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Assignment</th>
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<tbody>
<tr>
<td>23 Th, Apr 2</td>
<td>M. Vocab Quiz 2</td>
<td>Practice 1 John 4 – 3 John Vocabulary from Sakae Kubo</td>
</tr>
<tr>
<td></td>
<td>N. Read 1 John 3:13-21</td>
<td>Analyze &amp; Translate Second half of 1 John chapter 3</td>
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<td></td>
<td>O. Review 1 John chapter 3</td>
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</tr>
<tr>
<td>24 T, Apr 7</td>
<td>P. Read 1 John 4:1-10</td>
<td>Practice 1 John 4 – 3 John Vocabulary from Sakae Kubo</td>
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<tr>
<td></td>
<td></td>
<td>Analyze &amp; Translate First half of 1 John chapter 4</td>
</tr>
<tr>
<td>25 Th, Apr 9</td>
<td>Q. Read 1 John 4:11-21</td>
<td>Practice 1 John 4 – 3 John Vocabulary from Sakae Kubo</td>
</tr>
<tr>
<td></td>
<td>R. Review 1 John chapter 4</td>
<td>Analyze &amp; Translate Second half of 1 John chapter 4</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26 T, Apr 14</td>
<td>T. Review 1 John chapters 1-4</td>
<td>Complete, Check, and Correct Translation and Exegesis Notebook</td>
</tr>
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<td></td>
<td>(Final Vocab Comprehensive Exam – only for those not yet completed)</td>
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</tr>
<tr>
<td>27 Th, Apr 16</td>
<td>U. Review chosen chapter of Translation &amp; Exegesis Exam</td>
<td>Review 1 John 1-4 for Translation and Exegesis Exam</td>
</tr>
<tr>
<td></td>
<td>(Final Vocab Comprehensive Exam – only for those not yet completed)</td>
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</tr>
<tr>
<td>Finals Week</td>
<td>Translation and Exegesis Exam</td>
<td>Submit Translation and Exegesis Notebook</td>
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<td>T April 21</td>
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Attendance
A student is only allowed to be absent up to 2 weeks of classes a semester (or 1 day of a module). It is presupposed that any such absence would be due to extenuating circumstances. Except for a serious medical emergency, if more than the allowed absences take place, i.e., absence number 5, or the 10 ½-day class session of Greek class, equal an automatic withdrawal. If a student is more than 15 minutes tardy for a class, it will be counted as an absence.

Assignments
1. Greek Usage Discussion Forum
   Students must make 2 original posts (between 100-200 words), 1 by the end of each of the first two months of class, and 1 response post (between 50-100) responding to other students’ posts during the third month. These discussion focus on things discovered or questions arising from the student’s personal study in the GNT while using it in chapel, church, small group, and personal devotions.

2. Exercise Worksheets and Translation and Exegesis Notebook:
   Students will complete and correct weekly worksheets and a major notebook.

3. Quizzes and Examinations
   • Each weekly unit ends with a quiz; and the translation unit includes 2 vocabulary quizzes.
   • Students take three examinations: two Comprehensive Exams, one on Vocabulary and the other on Paradigms, and one Translation and Exegesis Exam.
   • Students may elect to take the comps early additional times for extra credit points as the Vocabulary Practice Exam and the Paradigm Practice Exam.

Writing Style Guide
All formal papers (unless otherwise specified by the instructor) are to be formatted according to the AGTS Writing Style Guide. Discussion Posts must follow formal, academic writing standards and be formatted with SBL fonts.

Communication
Good communication is essential to success. If you know that you won’t be in class, please communicate with me or the TAs in advance.
If you have a question, comment or suggestion, feel free to contact one of us. You may use telephone, email, or Course Commons. One of us will respond within 24 hours.
I expect students to stay on top of communication that I send to them. Please be sure to set up your notifications so that you are daily connected to what’s happening in our class.

Assessment
Assignment instructions are available in the Course Manual and rubrics in Course Commons.

Grading Policy

<table>
<thead>
<tr>
<th>Assignment Group</th>
<th>Total Points</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discussion Posts (3)</td>
<td>25</td>
<td>01.15</td>
</tr>
<tr>
<td>Worksheets (11)</td>
<td>275</td>
<td>13.75</td>
</tr>
<tr>
<td>Quizzes (9)</td>
<td>900</td>
<td>45.00</td>
</tr>
<tr>
<td>Translation Notebook (1)</td>
<td>200</td>
<td>10.00</td>
</tr>
<tr>
<td>Exams (3)</td>
<td>600</td>
<td>30.00</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>100.00%</strong></td>
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</tbody>
</table>
Due Dates & Dropped Score Policy
Assignments are due at the beginning of class on the date and time specified on the Course Schedule with the following grace-exceptions:

- One unit/module of exercise worksheets is permitted late, and the lowest exercise worksheet score is dropped.
- One quiz is permitted late, and the lowest quiz score is dropped.

Other than the above, late quizzes are not permitted, late assignments are not accepted, nor are grades of “Incomplete” granted.  
Assignments are welcomed early, and if students need to be absence, they may arrange to take quizzes and exams early.

Grading Scale
Grades will be based on the number of points accumulated by participating in discussion posts, completing and correcting exercise worksheets and Translation and Exegesis Notebook, and taking unit and vocabulary quizzes and 3 final exams.

The following grading scale applies:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>100% - 90%</td>
</tr>
<tr>
<td>A-</td>
<td>93% - 90%</td>
</tr>
<tr>
<td>B+</td>
<td>90% - 89%</td>
</tr>
<tr>
<td>B</td>
<td>86% - 87%</td>
</tr>
<tr>
<td>B-</td>
<td>84% - 85%</td>
</tr>
<tr>
<td>C+</td>
<td>83% - 84%</td>
</tr>
<tr>
<td>C</td>
<td>80% - 82%</td>
</tr>
<tr>
<td>C-</td>
<td>77% - 79%</td>
</tr>
<tr>
<td>D+</td>
<td>76% - 77%</td>
</tr>
<tr>
<td>D</td>
<td>74% - 75%</td>
</tr>
<tr>
<td>D-</td>
<td>70% - 73%</td>
</tr>
<tr>
<td>F</td>
<td>69% - 0%</td>
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</table>

Grade Access
All course grades will be recorded and shown through Course Commons. Simply click the “Grades” link in the course menu. For more information on how to check your grades and what you can do from this page, see How Do I View My Grades?

We will attempt to grade assignments and provide feedback within 48 hours of the assignment due date. Please pay attention to feedback on graded items and learn from it.

Minimum Proficiency
The AGTS Bible and Theology Department established 83%, a grade of B (not B-), as the minimum acceptable performance to complete the Greek prerequisite of the M. Div. degree and/or to continue in the Greek sequence of courses.

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3 In the case of a serious emergency, contact the professor. An exception may be permitted to grant an extension; but such may be at a one-letter penalty or more.
An “I” (Incomplete) applies to work of acceptable quality when one or more required assignments are not completed because of illness, accident, death in the family, or other satisfactory reason. The request for an Incomplete should be student-initiated. The Incomplete (I) Grade Request Form may be obtained from the administrative assistant in your department.
Specific Data
Syllabus prepared by Deborah M. Gill, December 2019.
Academic Integrity
As participants in a Christian university, members of the broader academic community, and active professionals, it is incumbent upon every member of the Evangel community to employ and encourage integrity in all our academic and professional pursuits. Any and every instance of academic dishonesty compromises the mission of Evangel University and violates the standards we hold as people of Christ and practitioners within our professional fields. Students are expected to understand and avoid all forms of academic dishonesty, which includes falsification, cheating, collusion, and plagiarism.

As members of the Evangel community, students share the responsibility to deter and report academic dishonesty. Should a student become aware of a violation of academic integrity, he or she is encouraged to report the incident to a faculty member or department chairperson.

It is the responsibility of the faculty to address any and all acts of academic dishonesty. Sanctions for violations of academic dishonesty can include but are not limited to a failing grade on an assignment, a failing grade for the course, suspension from school, or expulsion from the university. Evangel’s policy on academic integrity, as published in the Student Handbook, appears in the section IX. University Policies: Academic Integrity.

Accommodation Statement
Evangel University is committed to equal educational opportunities for students with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act as amended (ADA). Academic Support, a division of the Center for Student Success, is the office designated by Evangel University to review disability documentation, determine reasonable accommodations, and develop plans for the provision of such accommodations.

If you have already established accommodations through Academic Support and receive accommodation memos, please meet with me to discuss the provisions of those accommodations as soon as possible (accommodations are not retroactive). If you have not yet established accommodations, but have a disability or health condition (permanent or temporary) that may have some impact on your work in this class and for which you may require accommodations, you are welcome to contact Academic Support staff in the Center for Student Success (ZM-208; 417-865-2815 x.8215) so that accommodations can be arranged. See the Disability and Academic Accommodations Handbook for further information on the accommodations process.

Inclusive Language
The Assemblies of God Theological Seminary employs inclusive language for human beings in both verbal and written communication. This commitment to equality and community is rooted in the biblical revelation of God’s will to form one united people, including men and women from every nation, people, tongue, and tribe (Rev 7:7–9). In regard to biblical texts, the integrity of the original expressions and the names of God should be respected. Students must use inclusive language in all assignments.
**Electronic Devices in the Classroom**

It is expected that electronic devices will be used during class to support the students’ learning. Any use of technology that substantially degrades the learning environment or promotes dishonesty or illegal activities is prohibited.

Cell phones should only be used for academic purposes during class. It is not permissible to answer cell phones or engage in text messaging while class is in session. Should an emergency situation arise that requires you to use your cell phone, please make the professor aware of the circumstances.

**University Resources**

Evangel University Libraries

**Klaude Kendrick Library**’s physical holdings currently includes approximately 120,000 bound volumes, 3,100 media in various formats, and number of periodical subscriptions to key titles in relevant fields of study. The facility includes a computer center, equipped with 13 computers, multiple laser printers, and a copy machine/scanner/printer, providing access to productivity software, library resources and the Internet. The library also provides access to a wireless network throughout the facility.

The **Cordas C. Burnett Library** is the major information resource center of AGTS. Its physical holdings currently includes 127,726 bound volumes, 5,561 media in various formats, and number of periodical subscriptions to key titles in relevant fields of study.

To access the library catalogs and resources online, visit [Evangel University Libraries](#). Evangel’s libraries include computer centers, equipped with computers and a copy machine/scanner/color printer, providing access to productivity software, library resources, and the Internet. The libraries also provides access to a wireless network throughout the facility.

**The Write Place**

The Write Place is a free service available to all Evangel students. The tutors in The Write Place offer tutoring and support to help each student through the writing process. Although The Write Place is not an editing service, the tutors do teach correct grammar and punctuation, which then may be applied to the student's paper. Students must engage tutors directly and take an active role in the correction process. The Write Place is available to online students. For more information or to set up an appointment, see [The Write Place Online](#).

**The Center for Student Success**

The Center for Student Success is also available to all Evangel student. The Center for Student Success provides tutoring, coaching and academic support. The Center for Student Success is located in Zimmerman Hall 208. The Center for Student Success is available to online students. For more information or to set up an appointment, see [The Center for Student Success](#).
Course Commons
This course will use Course Commons, Evangel’s learning management system. There are links to Course Commons in the Student Portal and the Evangel website. The login page for Course Commons is https://courses.evangel.edu.

Use your Evangel username and password to login.

Course Commons Student Orientation
All Evangel students have access to the Course Commons Student Orientation. If you are new to Course Commons, you are encouraged to take advantage of this excellent resource. As part of your course preparation, this will help you make the most of the features that are available to you as a student.

Accessing the Course in Course Commons
Access your courses list by clicking on the Courses icon on the Global Navigation menu on the left of the screen. You can also click on the course card on the Dashboard.
To customize your Courses list, see the following Help Guide: How do I customize my Courses list?
Students will have access to this course in Course Commons seven (7) days before the official beginning of the semester. If students have not completed their financial registration by the first official day of class, their course access will be revoked.
After the end of the semester, students will have read-only access to the course through Course Commons. Only access to already submitted work, course resources and grades will be available.
Accessing Course Content in Course Commons

The professor controls the availability of course content and features. Some items may be unavailable until a date set by the professor.

You can navigate the course content and features using the Course Navigation menu on the left. This menu can be customized by the professor, so it may differ from course to course, depending on what features the professor has chosen to make available.

You can collapse the Course Navigation menu to focus on the page content. Click on the menu icon in the upper left (which looks like 3 lines). You can expand the menu by clicking on the menu icon again.

All course content (syllabus, modules, course materials, assignments, online quizzes, online discussions, grades, etc.) can be accessed using the links in the Course Navigation menu.

Personal Settings in Course Commons

Students can adjust their personal settings in Course Commons. Click on the Account icon to access the Account menu.

On the Profile page, you can add a profile picture to your account. You can also edit your display name, which will show to your instructor and peers throughout Course Commons. The Settings link allows you to add additional contact methods (personal email or cell phone number for text message alerts) to your account. You can also add external services, like Twitter, Skype or Google Drive.

The Notifications link allows you to customize what notifications you receive from Course Commons and how and when you receive them. This is a student-centered feature that allows you to optimize your notifications to help you stay connected to what is happening in all your courses.

For more information, see the following pages in the Course Commons Student Orientation: How to Update your Profile and Settings and How to Update Your Notifications Preferences.

Accessing Grades in Course Commons

All course grades will be recorded and shown through Course Commons. Simply click the “Grades” button on the lower right of the Dashboard to access your grades for all courses. You can also use the Grades link in the Course Navigation to access your grades for this course.

For more information on how to check your grades and what you can do from the Grades page, see the following page from the Course Commons Student Orientation: How to Check My Grades.
How to Get Help with Course Commons
Help is never more than a few clicks away! You can access the Support menu from any page in Course Commons.
Click on the Support icon in the lower left corner of the screen. Because the Course Commons is powered by the Canvas Learning Management System, all help guides and helpdesk tickets will reference Canvas.
From the Support menu, you can send a message to your instructor, search the Canvas Help Guides, or report a problem.
You can browse the Canvas Student Guide for help on a specific topic.

Course Commons Troubleshooting
Do you have a question about a quiz, an assignment, or another item in the course? Contact your professor.
Are you having technical problems with Course Commons? Click the Support icon, click “Report a Problem” and complete the form to file a ticket for a personal response from the support team. Please be sure to include a thorough description of the problem.
Are you having trouble with your Evangel account (username and password)? Contact the IT Helpdesk at studenthelp@evangel.edu (email) or call 417-865-2815 ext. 4357 (HELP). Please allow 24 hours for a response on a weekday and 48 hours for a response on the weekend.