

ASSEMBLIES OF GOD THEOLOGICAL SEMINARY
Evangel University

BGR 531 - New Testament Greek 1B - 3 credits
— Wednesdays and Fridays, 11:00 AM – 1:45 PM, Room 227 —

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Spring 2018
Office: Room 203¹
Appointments: T & Th, 9:15-10:45 AM

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COURSE SYLLABUS

MISSION STATEMENTS

The purpose of Assemblies of God Theological Seminary is to train men and women to fulfill the mission of the Church as taught in Scripture—*Shaping servant leaders with knowledge, skill and passion to revitalize the Church and evangelize the world in the power of the Spirit.*

Evangel University is a comprehensive Christian university committed to excellence in *educating and equipping students to become Spirit-empowered servants of God who impact the Church and society globally.*

COURSE DESCRIPTION **(from the Seminary Catalogue)**

A continuation of first-year Greek, culminating in the student's first exposure to the Greek New Testament (GNT). Translation is done in the Epistles of John.
*Prerequisite: BGR 530.*²

¹You may schedule an appointment to meet either in person on campus or to call in for a telephone appointment. I would be happy to serve your needs, even outside of class questions.

If no one has scheduled an appointment, students may come and go without an appointment during Open-Door Office Hours. To receive undivided attention, however, please schedule an appointment (at least 24 hours in advance) to be held during Office Hours. For telephone appointments, the student calls in; for in-person appointment appointments, please knock on the door when you arrive.

²Note: Greek 1A and 1B do not apply toward fulfillment of degree requirements for students in the M.Div. program. These classes are considered M.Div. prerequisites (unless the student has used Hebrew 1A and 1B in place of the prerequisite of one year of a biblical language).

STUDENT LEARNING OUTCOMES**(a.k.a., Course Objectives)**

Upon completion of the course, the student should be able to:

1. Reproduce by memory grammatical paradigms;
2. Pronounce and identify meanings of vocabulary words appearing 50 times or more in the GNT;
3. Analyze and translate exercise worksheets;
4. Read and exegete the Epistles of John; and
5. Evaluate New Testament (NT) biblical and theological issues from the original language.
6. Apply knowledge of *Koine* Greek to study in the New Testament in order to live a more focused life as a disciple of Jesus Christ.

PROGRAM LEARNING OUTCOMES

The Greek 1 course sequence (BGR 530-531) is a pre-requisite for the M.Div. program. Greek 1A-B are not core courses, but electives, for other master's programs.

- Thus, they do not fulfill Program Learning Outcomes of any degree program.

FAITH WORK AND ECONOMICS INTEGRATION

Student Learning Outcome/Course Objective number 6 (above), addresses the following Oikonomia Network Faith, Work, and Economics integration outcome in the following manner.

- FWE Outcome 1:
This course encourages the use of the Greek NT to help students learn to live integrated lives wholly centered on discipleship to Christ, not limiting “mission” and “ministry” to church activities, and to prioritize the same whole-life discipleship integration in their ministries among the people of God.
- Method:
Although NT Greek 1B is a course focusing on developing elementary Greek reading and beginning exegetical skills, in the two original and one response posts in the “Usage of the Greek NT Discussions,” students are encouraged to apply their use of the GNT to matters whole-life discipleship. (The Greek Devotional videos are samples of how to do this.)

EU20

Next year this syllabus will explain (here) which of the Evangel University high-level outcomes this course addresses.

REQUIRED MATERIALS

1. Gill, Deborah M., ed. *Translation and Exegesis Notebook for the Epistles of John*. Springfield, MO: Grace & Truth, 2007.
No ISBN
2. Kubo, Sakae. *A Reader's Greek-English Lexicon of the New Testament and a Beginner's Guide for the Translation of New Testament Greek*. Grand Rapids: Zondervan, 1975.
ISBN 0310269202; ISBN-13: 9780310269205

For information on textbook pricing, go to

<http://www.bkstr.com/evangelstore/home>.

3. Accordance Bible Software or Logos Bible Software.
AGTS and EU has negotiated special pricing on the Accordance Bible software program, a 40% discount. The student is encouraged to purchase the highest level package they can afford at this time: minimally, the "Greek and Hebrew Learner"; better, "The Greek and Hebrew Discoverer"; and ideally, "The Triple Discoverer" (which includes a graphics bundle).
See the announcement on Course Commons with more details about collections and modules, the multitude of free training resources, and the coupon code on the flyer posted there.

To purchase Bible software, contact Accordance or Logos directly.

www.AccordanceBible.com	www.Logos.com
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We continue to use materials from NT Greek 1A:

- the textbook (Machen, *New Testament Greek for Beginners*, 2nd ed. [ISBN: 0-13-184234-X]); and
- the *Course Manual* (Gill, *Course Manual for New Testament Greek 1A & B*, 7th revised ed. [no ISBN]); and
- the GNT (Aland, *The Greek New Testament [with Dictionary]*, 4th revised ed. [ISBN: 978-3-438-05113-4]).

OPTIONAL MATERIALS

1. Gill, Deborah M. *DVDs 15–28 for New Testament Greek 1B*, Springfield, MO: Grace & Truth, 2007 (no ISBN).
 - These 14 two-hour DVDs are available in the library on two-hour reserve or for purchase from the professor.
 - Note: The Machen textbook (2nd ed.) has been revised since the videos were originally recorded; the *Course Manual* has been revised accordingly. Therefore, if ever the DVDs differ from the *Course Manual*, the student should follow the *Course Manual*.

2. Gromacki, Robert, compiler. *Biblical Greek Vocabulary Cards*. Springfield, OH: Vis-Ed, 1979.
ISBN-10: 1556370075; ISBN-13: 978-1556370076
3. Blank Cards, 1000 per box. Springfield, OH: Vis-Ed, n.d.
No ISBN

BASIC OUTLINE

1. In the first half of the term, the class completes the final third of the textbook (Machen, *New Testament Greek for Beginners*, 2nd ed.), at a pace of (usually) two lessons per unit (a.k.a., module or week).
2. In the second half of the term, we translate and exegete the Epistles of John.

A Detailed Schedule follows the Record of Scores in this syllabus. At the beginning of the semester the student can download a document from Course Commons and add exact dates to that schedule.

METHODOLOGY

1. Interactive lectures and lab drills (with a host of learning resources, both in the *Course Manual* and online), e.g.: online discussions, exercise worksheets, quizzes, and exams, as in Greek 1A (while progressing to the end of the Machen textbook). This class makes full use of EU's Course Commons (and its online learning management software, Canvas).
 - *Note Well:* Remember to begin each unit's study with the respective Study Guide (§1 in the *Course Manual* or the "Module Overview" page in Course Commons). The Study Guides and Module Overviews alert the student to all the study tools available for each unit, what to expect on Unit Quizzes, as well as to any significant revisions in Machen's 2nd ed.
 - Participation in a Greek Study Group of the student's choosing to drill concepts and assist with homework is encouraged.
 - Optionally, the student may view and interact with the videos.
2. Taking, grading, and scoring the Comprehensive Vocabulary and Paradigm Exams.
 - These exams may be taken (with a proctor) as many times as the student desires (up to the beginning of Finals Week) in order to earn the score the student desires.
 - The second-to-the-last time each comprehensive exam is taken, the percentage score divided by four counts as extra credit points.
 - The last time each comprehensive exam is taken, the percentage score multiplied by 1.5 equals the Final Comprehensive Exam scores.
 - *Note:* These exams *must be scored* by a proctor (or the student him- or herself) *before submitting*. Correcting these exams is one of the best ways of learning where to focus one's study.

3. Demonstration of mastery of vocabulary appearing in the Epistles of John on two vocabulary quizzes.
4. Completing a personal *Translation and Exegesis Notebook on the Epistles of John*.
5. Translating (in advance) and reading by sight and answering grammatical and exegetical questions on the First Epistle of John, both in class and on the final Translation and Exegesis Examination.
6. Optionally, developing a digital learning tool (on an item where none yet exists) to benefit future generations of Greek students. Students (as individuals, or part of a small group) may earn up to 40 bonus points. Clear your project with the professor in advance.

REQUIREMENTS

1. Participation 3 times (roughly, once each month) online in the Greek Usage **Discussion Forum**. Students are welcome to make additional posts for their own learning benefit—especially during the Translation Unit; but extra posts will not earn extra points.
 - Students must make 2 original posts about things they either discovered or questions that arose during their personal study in the GNT (while using it in chapel, church, and personal devotions). Students must make 1 post interacting with other student's discoveries or questions.
 - Posts, whether original comments or responses to others' comments, should be between 50 (minimum word-count for a secondary post) and 100 (good word-count length for an original post) words each.
 - Be sure to enter Greek words in a Greek font or using proper rules of English transliteration and then italicize them. Unfortunately, neither the *macra* (transliteration long marks) nor a Greek font are available in the Course Commons rich text editor; but text copied from outside and pasted into CC will retain the correct formatting.
2. Completing and correcting **Exercise Worksheets** for each Lesson in Machen.
3. Personally completing a neat and accurate *Translation and Exegesis Notebook on the Epistles of John*. All of 1 John, chs. 1-4 are required, any part of ch. 5, or 2 or 3 John translated counts as extra credit at 1/5 point per verse. The *Translation and Exegesis Notebook* is due at the time of the Translation (Final) Examination.
4. Successful performance on course **evaluation instruments**: unit quizzes, vocabulary quizzes, and comprehensive examinations on paradigms and vocabulary, and the translation and exegesis (final exam) on the First Epistle of John.
(Practice exams on paradigms and vocabulary are optional and earn the student extra credit points, based one-fourth of the percentage score.)

5. Due Dates and Dropped Scores:

- Students are expected to complete all course work in a timely fashion as specified in this syllabus.
- *One week's assignments may be accepted late, and the single lowest exercise worksheet score is dropped.*
- *One quiz may be taken late, and the lowest quiz score is dropped.*
- *Other than the above statements, late exams are not permitted, nor are grades of "Incomplete" granted.³*
- *Assignments are welcomed early, and students may arrange to take quizzes and exams early.*
- A grade of I (Incomplete) may be granted at the discretion of the professor for extenuating circumstances upon the presentation of the Incomplete Grade Request form: <http://www.agts.edu/academics/forms.html>. The approved Incomplete request will extend the due date for up to ninety days and may include a grade reduction. Students may not register for courses in a new term if carrying more than two IP or I grades.

6. Attendance:

- A student is permitted to miss up to 20% of the class sessions. A student who is absent more than 20% of the class sessions earns an automatic failure.
- This class meets twice a week, and attendance is taken in the first and second session each day. Being late 10 minutes or more is counted as tardy. Three tardies equal one absence. Attendance is taken twice each class day.
- Thus, in this class students are permitted 4.5 days of absence; a 5th day of absence would result in course failure. Or, the students are permitted 9 (1/2-day) sessions of absence, the 10th session absence would result in course failure.

7. 83%, a grade of B, is the expected acceptable performance to continue in the Greek sequence.

³In the case of a serious emergency, contact the professor. An exception may be permitted to grant an extension at a one-letter penalty or more.

GRADING SCALE

<u>100-point Quiz</u>	<u>25-point Assignment</u>	<u>2000-point Semester Total</u>
100 = A+	25 points = A+	2000 points = (A+ ⁴) A
93-99 = A	24 points = A	1860-1999 points = A
90-92 = A-	23 points = A-	1800-1859 points = A-
87-89 = B+	22 points = B+	1740-1799 points = B+
83-86 = B	21 points = B	1660-1739 points = B
80-82 = B-	20 points = B-	1600-1659 points = B-
77-79 = C+	19 points = C+	1540-1599 points = C+
73-76 = C	18 points = C	1460-1539 points = C
70-72 = C-	17 points = C-	1400-1459 points = C-
67-69 = D+	16 points = D+	1340-1399 points = D+
63-66 = D	15 points = D	1260-1339 points = D
60-62 = D-	14 points = D-	1200-1259 points = D-
0-59 = F	0-13 points = F	0-1199 points = F

SPECIFIC DATA

Prepared by Deborah M. Gill, October 26, 2017.

⁴ Evangel University does not record A+ on transcripts; but as a class, we will celebrate heartily any student who earns a 100% score!

RECORD OF SCORES:

Keep a record of your scores so that you will know at any point in the semester how well you are doing.

I. GREEK USAGE DISCUSSION POSTS (3 @ 0.25 - 0.5%, i.e., 5-10 points per weekly post)

Original Post 1 _____/10 Secondary Post 1 _____/5

Original Post 2 _____/10

SUBTOTAL: _____/25 points 1.25%

II. EXERCISE WORKSHEETS (11 @ 1.25%, i.e., 25 points a lesson – drop lowest score of 12)

EW23 _____/25 EW29 _____/25

EW24 _____/25 EW30 _____/25

EW25 _____/25 EW31 _____/25

EW26 _____/25 EW32 _____/25

EW27 _____/25 EW33 _____/25

EW28 _____/25 EW34 _____/25

SUBTOTAL: _____/275 points 13.75%

III. QUIZZES (7 @ 5%, i.e., 100 points each unit – drop lowest score of 8)

Q13 _____/100 Q17 _____/100

Q14 _____/100 Q18 _____/100

Q15 _____/100 Q19 _____/100

Q16 _____/100 Q20 _____/100

SUBTOTAL: _____/700 points 35%

IV. VOCABULARY QUIZZES (2 @ 5%, i.e., 100 points each 20-word quiz)

On 1 John 1–3 _____/100

On 1 John 4–3 John _____/100

SUBTOTAL: _____/200 points 10%

V. TRANSLATION AND EXEGESIS NOTEBOOK

(1 @ 10%, i.e., 200 points) _____/200 points 10%

VI. EXAMINATIONS

(4 @ 2.5 - 12.5%, i.e., 50-250 points each)

Paradigm (Comp.) _____/150 points

Vocabulary (Comp.) _____/150 points

Translation (Final) _____/300 points

SUBTOTAL: _____/600 points 30%

TOTAL SCORE _____/2000 points

* EXTRA CREDIT (2 Practice Exams @ 1.25%, i.e., 25 points each, opportunities to do extra verse translations for up to 10 points, and a Digital Greek learning tool @ 2 %, i.e., 40 points)

Practice Paradigm Exam _____/25

Practice Vocabulary Exam _____/25

Extra Translation _____/10

DiGIDT⁵ Bonus Points _____/40

SUBTOTAL: _____/100 points 5%

PERCENTAGE SCORE: _____ **FINAL GRADE:** _____

⁵ DiGIDT = Digital Greek Instructional Design Team, i.e., all those who participate in enhancing the learning of AGTS' Greek students through online technology.

I invite you to include yourself among this illustrious cadre!

DETAILED COURSE SCHEDULE

Class Time and Location: _____

First and Last Days: _____

Exceptions:Class Chapel: _____ (Class meets *AFTER* chapel.)

Spring Study Week: _____

Good Friday (Holiday): _____

Final Examinations (Practice Comps any time before Finals):

Vocabulary Comprehensive: _____; Paradigm Comprehensive: _____

Translation and Exegesis Exam: _____

[Once the chapel schedule is finalized, dates will be made available to fill in below.]

Session	Date	Lecture & Lab Topic	Assignment
1	_____	Introduction to Greek 1B UNIT 13: Lesson 23 A. (Review) Vocabulary B. Introduce Grammar	
2	_____	C. Drill the Rules of Contraction	Memorize Rules
3	_____	Review for Quiz 13	Exercise Worksheet 23
4	_____	D. Quiz 13 UNIT 14: Lessons 24-25 A. Introduce Vocabulary B. Introduce Grammar	Submit Exercise Worksheet 23 Study Lessons 24-25
5	_____	C. Drill Lessons 24-25 Review for Quiz 14	Exercise Worksheets 24-25
6	_____	D. Quiz 14 UNIT 15: Lessons 26-27 A. Introduce Vocabulary B. Introduce Grammar	Submit Exercise Worksheets 24-25 Study Lessons 26-27
7	_____	C. Drill Lessons 26-27 Review for Quiz 15	Exercise Worksheets 26-27

Session	Date	Lecture & Lab Topic	Assignment
8	_____	D. Quiz 15 UNIT 16: Lesson 28 A. Introduce Vocabulary B. Introduce Grammar	Submit Exercise Worksheets 26-27 Study Lesson 28
9	_____	C. Drill Lesson 28 Review for Quiz 16	Exercise Worksheet 28
10	_____	D. Quiz 16 UNIT 17: Lesson 29 A. Introduce Vocabulary B. Introduce Grammar	Submit Exercise Worksheet 28 Study Lesson 29
11	_____	C. Drill Lesson 29 Review for Quiz 17	Exercise Worksheet 29
12	_____	D. Quiz 17 UNIT 18: Lesson 30 A. Introduce Vocabulary B. Introduce Grammar	Submit Exercise Worksheet 29 Study Lesson 30
13	_____	C. Drill Lesson 30 Review for Quiz 18	Exercise Worksheet 30
14	_____	D. Quiz 18 UNIT 19: Lessons 31-32 A. Introduce Vocabulary B. Introduce Grammar	Submit Exercise Worksheet 30 Study Lessons 31-32
15	_____	C. Drill Lessons 31-32 Review for Quiz 19	Exercise Worksheets 31-32
16	_____	D. Quiz 19 UNIT 20: Lessons 33-34 A. Introduce Vocabulary B. Introduce Grammar	Submit Exercise Worksheets 31-32 Study Lessons 33-34
17	_____	C. Drill Lessons 33-34 Review for Quiz 20	Exercise Worksheets 33-34

Session	Date	Lecture & Lab Topic	Assignment
18	_____	D. Quiz 20	Submit Exercise Worksheets 33-34
<p>TAKE PRACTICE EXAMS ON VOCABULARY & PARADIGMS ANY TIME THIS LAST MONTH ON YOUR OWN.</p> <p>(Upon completion, trade exams with a partner and grade your exams prior to submitting. There is no time limit for the comprehensive exams [whether practice or final].)</p>			
<p>TRANSLATION UNIT 21</p>			
		A. Introduction to Translation	
		B. Introduce Vocabulary	Study Special and 1 John 1-3
		C. Read John 1:1	Vocabulary in Sakae Kubo
19	_____	C. Read John 1:2-10	Study Vocab, Translate
20	_____	D'. Vocab Quiz 1 B. Introduce New Vocabulary C. Read John 2:1-15	Study Vocab, Translate
21	_____	C. Read John 2:16-29 D. Review 1 John 1	Study 1 John 4-5, 2-3 John Vocab, Translate
22	_____	D'. Vocab Quiz 2 C. Read 1 John 3:1-15	Study Vocab, Translate Review
23	_____	C. Read 1 John 3:16-24 D. Review 1 John 2	Translate Review
24	_____	C. Read 1 John 4:1-21	Translate & Review
25	_____	D. Review 1 John 3 & 4	Translate & Review
26	_____	E. Growing in Greek F. Review for Final	
27	_____	<p>COMPREHENSIVE VOCABULARY (FINAL) EXAM Finish Translating 1 John 4 (and 5, optional for Extra Credit) & Review7</p>	
28	_____	<p>COMPREHENSIVE PARADIGM (FINAL) EXAM Finish Translating 1 John 4 (and 5, optional for Extra Credit) & Review</p>	
			Translate 1 John 5 for Extra Credit
F	_____	<p>TRANSLATION AND EXEGESIS (FINAL) EXAM Submit Translation and Exegesis Notebook</p>	

POLICIES ADDENDUM

ACADEMIC INTEGRITY

It is expected that students at AGTS will endeavor to be honest and of high integrity in all matters pertaining to Seminary life. A lack of integrity is evidenced by cheating, fabricating, plagiarizing, misusing facilities, removing books and other property not one's own, and disrupting classes.

- **Cheating** is defined as “intentionally using or attempting to use unauthorized materials, information or study aids in any academic exercise.” It is assumed that whatever is submitted by a student is the work of that student and is new work for that course.
- **Fabrication** is “intentional and unauthorized falsification or invention of any information or citation in an academic exercise or form.”
- **Plagiarism** is “intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise.”
- One who **facilitates** any of the above is equally responsible with the primary violator.

Penalties for a lack of integrity may include restitution, an “F” on an individual paper, exam, or course; loss of campus employment; disciplinary probation; removal from extracurricular activities; and suspension.

THE USE OF COMPUTERS AND DIGITAL DEVICES IN THE CLASSROOM

The use of computers for word processing in the classroom represents a privilege given to students to enhance their learning. Computers and digital devices may only be used for purposes related to the course. It is therefore a breach of classroom etiquette, an act of rudeness, and a distraction to other students, when computers or digital devices are used for non-class related/personal use to surf the web, watch videos, play games, and send messages, etc., during class time. AGTS expects that seminarians will be persons of integrity when using digital devices in the classroom.

NON-DISCRIMINATORY LANGUAGE

Students should use non-discriminatory language in all written and spoken communication in this class. For specific guidelines, see the *AGTS Student Handbook* at: http://www.agts.edu/community/student_handbook/2010studenthandbook.pdf

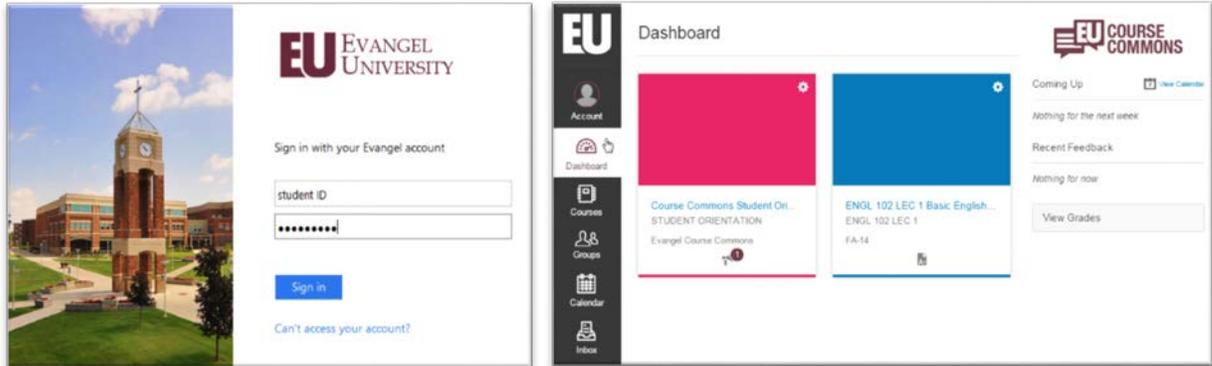
DISABILITY ACCOMODATION

Assemblies of God Theological Seminary, Evangel University, is committed to equal educational opportunities for students with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act as amended (ADA). Academic Support, a division of the Center for Student Success, is the office designated to review disability documentation, determine reasonable accommodations, and develop plans for the provision of such accommodations.

If you have already established accommodations through Academic Support and receive accommodation memos, please meet with the professor to discuss the provisions of those accommodations as soon as possible (accommodations are not retroactive). If you have not yet established accommodations, but have a disability or health condition (permanent or temporary) that may have some impact on your work in this class and for which you may require accommodations, you are welcome to contact the Academic Support staff in the Center for Student Success (ZM-208; 417-865-2815 x.8215) so that accommodations can be arranged. See the Disability and Academic Accommodations Handbook for further information on the accommodations process.

COURSE COMMONS INSTRUCTIONS ADDENDUM

This course will use Course Commons, Evangel's learning management system. There are links to Course Commons in the Student Portal and the Evangel website. The login page for Course Commons is <https://courses.evangel.com/>.



Use your Evangel username and password to login.

Course Commons Student Orientation

All Evangel students have access to the [Course Commons Student Orientation](#). If you are new to Course Commons, you are encouraged to take advantage of this excellent resource. As part of your course preparation, this will help you make the most of the features that are available to you as a student.



Course Commons Student Orientation

This self-paced orientation contains video tutorials, how-to's, step-by-step instructions, and frequently asked questions for using Course Commons.

Click on any of the links below to get started.

i Getting Started

≡ During Your Course

? Help and FAQ

📄 Student Quickstart Guide

Accessing the Course in Course Commons

Access your courses list by clicking on the Courses icon on the Global Navigation menu on the left of the screen. You can also click on the course card on the Dashboard.

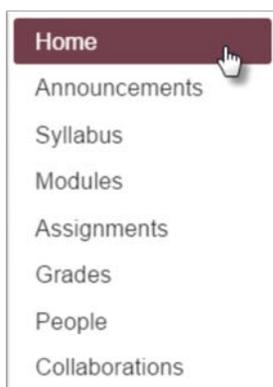
To customize your Courses list, see the following Help Guide: [How do I customize my Courses list?](#)

Students will have access to this course in Course Commons seven (7) days before the official beginning of the semester. Students have until seven (7) days after the semester begins to complete financial registration. If financial registration is not completed by the seventh day, course access will be revoked.

After the end of the semester, students will have read-only access to the course through Course Commons. Only access to already submitted work, course resources and grades will be available.

Accessing Course Content in Course Commons

The professor controls the availability of course content and features. Some items may be unavailable until a date set by the professor.

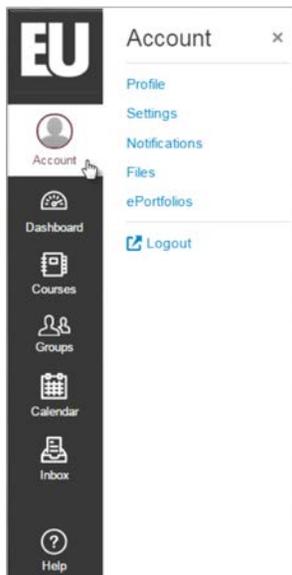


You can navigate the course content and features using the Course Navigation menu on the left. This menu can be customized by the professor, so it may differ from course to course, depending on what features the professor has chosen to make available.

You can collapse the Course Navigation menu to focus on the page content. Click on the menu icon in the upper left (which looks like 3 lines). You can expand the menu by clicking on the menu icon again.

All course content (syllabus, modules, course materials, assignments, online quizzes, online discussions, grades, etc.) can be accessed using the links in the Course Navigation menu.

Personal Settings in Course Commons



Students can adjust their personal settings in Course Commons. Click on the Account icon to access the Account menu.

On the **Profile** page, you can add a profile picture to your account. You can also edit your display name, which will show to your instructor and peers throughout Course Commons.

The **Settings** link allows you to add additional contact methods (personal email or cell phone number for text message alerts) to your account. You can also add external services, like Twitter, Skype or Google Drive.

The **Notifications** link allows you to customize *what* notifications you receive from Course Commons and *how* and *when* you receive them. This is a student-centered feature that allows you to optimize your notifications to help you stay connected to what is happening in all your courses.

For more information, see the following pages in the Course Commons Student Orientation: [How to Update your Profile and](#)

[Settings](#) and [How to Update Your Notifications Preferences](#).

Accessing Grades in Course Commons

All course grades will be recorded and shown through Course Commons. Simply click the “Grades” button on the lower right of the Dashboard to access your grades for all courses. You can also use the Grades link in the Course Navigation to access your grades for this course.

For more information on how to check your grades and what you can do from the Grades page, see the following page from the Course Commons Student Orientation: [How to Check My Grades](#).

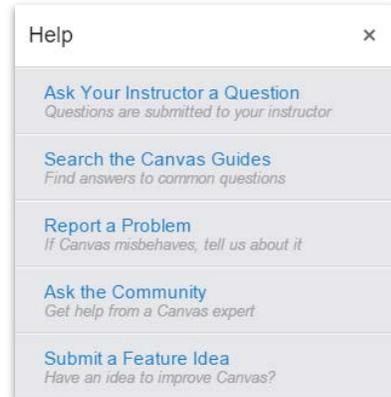
How to Get Help with Course Commons

Help is never more than a few clicks away! You can access the Help menu from any page in Course Commons.

Click on the Help icon in the lower left corner of the screen. Because the Course Commons is powered by the Canvas Learning Management System, all help guides and helpdesk tickets will reference Canvas.

From the Help menu, you can send a message to your instructor, search the Canvas Help Guides, or report a problem.

You can browse and search the Help Guides using the following link: <https://community.canvaslms.com/community/answers/guides/>.



Course Commons Troubleshooting

Do you have a question about a quiz, an assignment, or another item in the course? Contact your professor.

Are you having technical problems with Course Commons? Click the Help icon, click “Report a Problem” and complete the form to file a ticket for a personal response from the support team. Please be sure to include a thorough description of the problem.

Are you having trouble with your Evangel account (username and password)? Contact the IT Helpdesk at 417-865-2815 ext. 8368 (phone), helpdesk@evangel.edu (email), or help.evangel.edu.

