

ASSEMBLIES OF GOD THEOLOGICAL SEMINARY
Evangel University
Springfield, Missouri

BTH 532 - NEW TESTAMENT THEOLOGY [RESIDENTIAL HYBRID CLASS]

Fall 2017

T, October 17 – T, December 5, 2017
(3 credit hours)

COURSE SYLLABUS

MISSION STATEMENTS

The purpose of Assemblies of God Theological Seminary is to train men and women to fulfill the mission of the Church as taught in Scripture—*Shaping servant leaders with knowledge, skill and passion to revitalize the Church and evangelize the world in the power of the Spirit.*

Evangel University is a comprehensive Christian university committed to excellence in *educating and equipping students to become Spirit-empowered servants of God who impact the Church and society globally.*

CONTACT INFORMATION

Instructor: Deborah M. Gill, Ph.D.

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Phone: Office: 417.268.1075

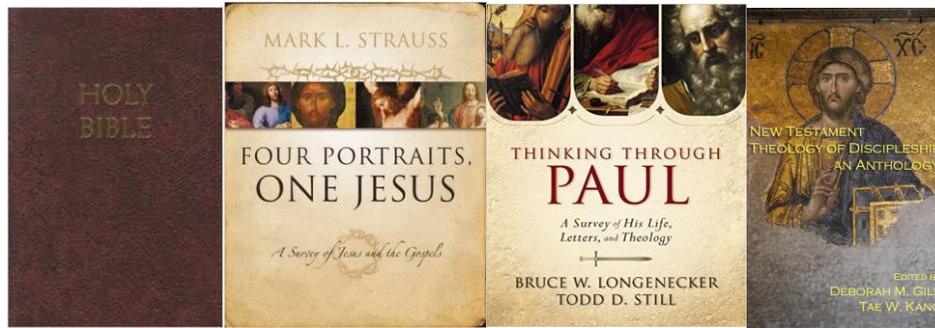
E-mail: GillD@Evangel.edu

Office Hours: T, W, Th - 9:45-10:45 AM, by appointment
(see Communications section of Syllabus)



COURSE DESCRIPTION

An examination of New Testament theology in terms of its historical and social environment. Various approaches or emphases may be taken, depending on the instructor and/or purpose of the class. Generally, the major doctrinal themes of the New Testament are covered. Attention is given to Pentecostal and charismatic issues and a major focus is discipleship.

TEXTBOOKS

1. The New Testament in any contemporary English translation. (The student may elect to use an audio-Bible for reading [with one's ears] through the New Testament this term.)
 - In this course we will use the abbreviation: NT.
2. Mark L. Strauss. *Four Portraits, One Jesus: A Survey of Jesus and the Gospels*. Grand Rapids, MI: Zondervan, 2007.
ISBN-10: 031022697X; ISBN-13: 978-0310226970, 560 pages.
 - In this course we will abbreviate this work: *Portraits*.
3. Bruce W. Longenecker and Todd D. Still. *Thinking Through Paul: A Survey of His Life, Letters, and Theology*. Grand Rapids, MI: Zondervan, 2014.
ISBN-10: 0310330866; ISBN-13: 978-0310330868, 416 pages.
 - In this course we will abbreviate this work: *Paul*.
4. Deborah M. Gill and Tae W. Kang, eds. *New Testament Theology of Discipleship, An Anthology*, 5th ed. (free e-book). Springfield, MO: Grace and Truth, 2017.
ISBN: 9781301872398, 458 pages.
 - In this course we will abbreviate this work: *Anthology*.

LEARNING OUTCOMES

This class targets four aspects of New Testament (NT) Theology: its biblical **CONTENT**, academic **DISCIPLINE**, methodological **PRACTICE**, and personal **APPLICATION**. Its goals are: to know the **content**, to understand the contemporary state of the **discipline**, to demonstrate the **practice**, and to make **application** of NTT to whole-life discipleship and full-gospel ministry.

Upon completion of this course, the participant should be able to:

[Biblical CONTENT]

1. Exhibit **knowledge** of the content of NT Theology (NTT) by *recalling* from memory on online **quizzes** and a **proctored examination** over-arching NT themes and specific contributions of the Gospel Evangelists and of the Apostle Paul in his writings.

[Academic DISCIPLINE]

2. Demonstrate a **comprehension** of the current state of the academic discipline of NTT by
 - (a) *comparing* and contrasting approaches;
 - (b) *assessing their strengths and weaknesses*; and
 - (c) *describing and defending* an ideal, integrative model;

via **completing a worksheet** on NT critical methods and **discussing** them in an **online** discussion forum.

[Methodological PRACTICE]

3. Drawing on all learning in this class, **design and demonstrate** a well-informed personal methodology of NTT in a research project of the student's choice related to discipleship by
 - (a) *composing* a 15-page **term paper** in Turabian style on topic or issue of your choice;
 - (b) *producing* a 15-minute **online presentation** incorporating multimedia;
 - (c) *leading* an **online discussion** on your topic; and
 - (d) *creating* practice questions on your topic in the **online Quizlet app** for the final exam.

4. In the **project paper and presentation**, **relate** the academic fruits of personal research to contemporary scholarly thinking by
 - (a) *comparing and critiquing* other views, and
 - (b) *offering recommendations* on the chosen theological issue or topic, whether a fresh contribution, a corrective, or a reaffirmation.

[Personal APPLICATION]

5. In the **project paper and presentation**, **apply** the practical truths of personal research by
 - (a) *showing their relevance* to the personal, spiritual, and every-day life in the world (at school, home, work, and in the community) of a Spirit-filled Christ follower, and
 - (b) *showing their relevance* to the student's vocational ministry.

COURSE STRUCTURE

ARRANGEMENT

The aspects of NTT covered in this course (the academic **discipline** of, **practice** of, and **application** of NTT) are arranged in **units** based on two main categories of the sources of NTT **content**: the Gospels and the Letters of Paul. Subsequent to covering the biblical **content** which grounds NTT, the student is guided through the steps of the **practice** of NTT. The course culminates in Final Projects (Papers, Presentations, Discussions, Practice Quizzes) and Exam.

METHOD

This course is offered simultaneously in two formats: **residentially**, in a hybrid format,¹ and as a **completely online class**. The two sections participate together in discussions and peer reviews.

(Residential students meet the first week and many of the last 8 weeks; the rest of their work is done online. Online students' module is that last 8 week of the semester. They have 500 pages of additional reading to compensate for the seated class time.)

Both cohorts make use of the Canvas learning management system (LMS) on Evangel University's Course Commons (CC). Course materials, including assignments, online quizzes, videos, PowerPoint slideshows, Quizlet flashcards, and document files, are available in CC under the Course Content link. All assignments are to be submitted online through CC. Grades will be posted using the CC Grade Book (see Course Tools > My Grades).

¹ As a "flipped" course, most of the content is delivered online. The development of the student's project is discussed in face-to-face engagement sessions with residential students and in peer reviews of residential and online students.

Each of the course's units contains multiple modules, which involve a **variety of learning activities**, both interactive and individual. The student will find a detailed learning strategy for each week's module in CC, listing learning objectives, resources, activities, and assessments in sequential order on Content Pages. Residential students progress through one-half module a week: e.g., 1A, 1B, 2A, 3A ... 2B, 3B, etc.

BALANCE

All of the learning activities and assessments for this semester's class total 500 points.

- 100 points (20% of the grade) are based on **interactive learning activities**. Members of this class are a learning community; each student contributes to the learning of each other as individuals and to the class as a group. Therefore, to engage and benefit from what these adult learners are able to contribute, one-half of the weeks the students are involved in interaction:
- 200 points (40% of the grade) are based on **individual learning activities**. Step by step (up to the completion of a Final Project written paper, online presentation, and online discussion), the student is introduced to and performs the steps of doing NTT on a topic of their choice.
- 200 points (40% of the grade) are based on **learning assessments**. After skimming lesson material on the assigned chapters and studying the Quizlet set and online Practice Quizzes, each week the student takes a 10-question online quiz on the module.
 - Weekly/module quizzes may be retaken, if necessary (up to the closing time), to raise the score. The final score is recorded as the quiz grade.
 - The 100-point Final Examination is entirely objective in nature and covers the same content as the weekly/module quizzes plus student-generated questions on their Final Project presentations.

WEEKLY ROUTINE (for most weeks)

After studying the syllabus and becoming thoroughly familiar with our NTT class site on CC, follow these steps each week for the scheduled work.

- Since the required steps are sequential, the student should complete prerequisites before advancing to a subsequent step.

CONTENT ASSIMILATION [First Half of the Semester]²

(Begin the module/week on TUESDAY.)

1. Starting in **Course Commons**, and using "Modules View," click and read through the content pages which explain the learning strategy for the respective module.
2. **For each assigned chapter** in the textbook:
 - a. Watch the brief introductory video/s.
 - b. Skim the pages in the textbook (or other assigned reading).
 - c. Read (with eyes or ears) the corresponding book/s in the NT and chapters as assigned in the *Anthology*.
 - d. Review the chapter summary in the PPT slideshows.
 - e. Repeat through next the assigned chapter.

² Content for is assimilated each week of the first half of the semester by reading a major portion of the NT (i.e., entire book/s) and skimming approximately seven chapters in the Zondervan textbooks. (All of the Gospels and Letters of Paul will be read from the NT.) In the second half of the semester, while doing project work, students read weekly from the *Anthology* to keep before them model specimens from previous students.

COMPREHENSION ASSESSMENT [First Half of the Semester]³

(Start these steps as soon possible, and try to complete them by the end of the day on FRIDAY.)

3. Practice the required Quizlet flashcards.
4. Review by taking the Practice Quizzes at ZondervanAcademic.com.
5. Take the online **quiz**.
6. Retake if necessary through midnight Friday.

INITIAL LEARNING INTERACTIONS

(By the end of FRIDAY)

7. Submit the week's **initial assignments** (if any):
 - a. Discussion Forum *Initial Post* or
 - b. *Research-Project Step*.
 - c. Start as soon as possible, but know that may have through Friday at midnight.
 - d. NOTE: Course Commons cannot assign Peer Reviews to late submissions; therefore, they earn the score of zero.

RESPONSIVE LEARNING INTERACTIONS

(By MONDAY at midnight—an absolute deadline!)

8. Complete and submit online the week's **remaining assignments** (if any):
 - a. Discussion Forum *Response Post*
 - b. *Peer-Review* of Research-Project Step.
 - c. These assignments are due Monday by midnight.
 - d. Instructor will answer questions and share feedback in class and online on Tuesday.
9. On Tuesday, start work on the next module online and/or in class the same way.

PROJECT

Research and writing steps are **assigned sequentially** the second half of the term to assist the student in incrementally developing their research project on one aspect of the NTT of discipleship. Each project step is **peer reviewed** by another member of the class. Students receive points commensurate with the quality of their project step submissions and based on the perceptiveness of their assessment and helpfulness of the editorial insights on their peer reviews.

Rubrics for each project step identify the specific criteria of evaluation and their point values. All assignments must be written in formal English; and draft portions of the paper must conform to Turabian academic style. Learn from the models in the *Anthology* and follow the posted **samples!**

The culmination of the course is a completed project of **primary research in NTT** on a discipleship topic of the student's own choice delivered in four modes. Students

- a. submit a 15-page written project in Turabian academic short-paper⁴ form to a Turnitin dropbox;
- b. prepare a PowerPoint slideshow on the project and upload a 15-minute pre-recorded online presentation (integrating audio and slideshow) on the theological content, the student's

³ Though the skimming of around seven chapters in the Zondervan textbooks is required each week of the first half of the semester, students are assessed on no more than four chapters per week.

⁴ As a "short paper," 15 pages or less, the student need not have chapter or part sections, but must use headings and subheadings. The paper should include a title page, a table of contents (with headings and subheadings), at least 10 footnotes, and a least 10 resources in the bibliography. See model paper and template.

- personal academic contribution, and life and ministry application;
- c. lead an online discussion on their research presentation by raising appropriate questions and moderating the interaction; and
 - d. create a 5-flashcard Quizlet set formatted as multiple-choice questions, which contribute to the Final Examination.

DISCUSSION FORUM

Students are expected to participate in several discussions in this course by introducing themselves (Discussion 0), by sharing their reflections on assigned readings and personal research (Discussion 1), and by leading an online discussion on their final research project (Discussion 2).

- Since Internet-based sites often have glitches, *it is strongly suggested that you compose offline* in a Word document and then paste your post into the CC Discussion Forum.

Discussion Forums are graded on the depth and quality of interaction of both initial and response posts. (See the **Rubrics** in CC.)

DETAILED COURSE SCHEDULE

This course is offered in two formats: **residentially, in a hybrid format, and completely online.**

Students in both sections participate together in the interactive aspects of the course.

Residential students do most of their content assimilation and comprehension assessment the first 8 weeks (online). They conduct their project work and discuss it in seated sessions the last 8 weeks.

Online students assimilate content and do project work simultaneously during their 8-week term, participating together with residential students on project steps and peer reviews.

Week / Module	Unit / Date	Lesson	Learning Activities Bold = Submissions & Assessments	Due Dates	Points
UNIT A		INTRODUCTION, GOSPELS, & LIFE OF CHRIST			
Wk 1 / Mod 1A	T, Aug 29 Residential class meets!	Course Overview Examining Student Models of NT Theology	Practice Discussion 0: Getting Acquainted SKIM <i>Anthology</i> and READ any five chapters.	T Aug 29	0
Wk 2 / Mod 1B	T, Sept 5 (Residential class does <i>not</i> meet again until Oct 24.)	The Discipline of NT Theology: Critical Methods [& Mark]	READ Gospel of <u>Mark</u> . SKIM <i>Portraits</i> Intro and chs 1-3, 7, 11 & 12; watch same ch videos, review ch PPTs; and STUDY Quizlet sets & Practice Quizzes on chs 2, 3, 7 & 11 Discussion 1: Critical Methods in NTT Quiz 1 (retake, as necessary)	Sept 8 & 11 F Sept 8	10 10
Wk 3 / Mod 2A	T, Sept 12	Backgrounds of NT Theology: Historical, Religious, Social, Cultural [& Matthew]	READ Gospel of <u>Matthew</u> SKIM <i>Portraits</i> chs 4-6, 8 & 13; watch same ch videos, review ch PPTs; and STUDY Quizlet sets & Practice Quizzes on chs 4, 5, 6 & 8 Quiz 2 (retake, as necessary)	F Sept 15	10
Wk 4 / Mod 3A	T, Sept 19	Life of Christ [& John]	READ Gospel of <u>John</u> SKIM <i>Portraits</i> chs 10 & 14-20; watch same ch videos, review ch PPTs; and STUDY Quizlet sets & Practice Quizzes on chs 10, 14, 16 & 18 Quiz 3 & Quiz 4 ("Mid-Term A" - Cumulative Quiz on <i>Portraits</i>) (retake, as necessary)	F Sept 22	10, 10

Week / Module	Unit / Date	Lesson	Learning Activities Bold = Submissions & Assessments	Due Dates	Points
UNIT B		LIFE & LETTERS OF PAUL			
Wk 5 / Mod 4A	T, Sept 26	Life of Paul, His Ministry & Theology [Luke & Acts]	READ <u>Luke & Acts</u> SKIM <i>Portraits</i> ch. 9 and <i>Paul</i> Intro, chs 1, 11-13; watch same ch videos, review ch PPTs; STUDY Quizlet sets & Practice Quizzes on <i>Portraits</i> ch 9 and <i>Paul</i> chs 11, 12 & 13 Quiz 5 (retake, if necessary)	F Sept 29	10
Wk 6 / Mod 5A	T, Oct 3	Major Epistles of Paul [Romans, 1 & 2 Corinthians]	READ <u>Romans, 1 & 2 Corinthians</u> SKIM <i>Paul</i> chs 4-6; watch same ch videos, review ch PPTs; STUDY Quizlet sets & Practice Quizzes on chs 4, 5 & 6 Quiz 6 (retake, as necessary)	F Oct 6	10
Wk 7 / Mod 6A	T, Oct 10	The Early, Prison, and Pastoral Epistles [The Rest of Paul's Letters]	READ <u>the remaining 10 letters of Paul</u> SKIM <i>Paul</i> chs 2-3, and 7-10; watch same ch videos, review ch PPTs; STUDY Quizlet sets & Practice Quizzes on chs 3, 7, 9 & 10 Quiz 7 and Quiz 8 ("Mid-Term B" - Cumulative Quiz on <i>Paul</i>) (retake, as necessary)	F Oct 13	10, 10
FALL STUDY WEEK		OCTOBER 16 – 20 Return to Practice Discussion 0: To Get Acquainted with the Online Students			
UNIT C		FINAL PROJECT PAPERS, PRESENTATIONS, DISCUSSIONS, & EXAMINATION			
Wk 8 / Mod 2B	T, Oct 24 Residential class meets!	Practice of NTT: Thesis Statement, Primary Source Work	READ one ch in <i>Anthology</i> NTT Project Steps 1A-B; Peer Review: 1A-B	F Oct 27 M Oct 30	10 20
Wk 9 / Mod 3B	T, Oct 31 Residential class meets!	Objectives and Approach	READ one ch in <i>Anthology</i> NTT Project Steps 2A-B; Peer Review: 2A-B	F Nov 3 M Nov 6	10 20
Wk 10 / Mod 4B	T, Nov 7 Residential class meets!	Working Bibliography, Draft Outline	READ one ch in <i>Anthology</i> NTT Project Steps 3A-B; Peer Review: 3A-B	F Nov 10 M Nov 13	10 20
Wk 11 / Mod 5B	T, Nov 14	Continue Research	READ one ch in <i>Anthology</i>		

Week / Module	Unit / Date	Lesson	Learning Activities Bold = Submissions & Assessments	Due Dates	Points
Wk 12 / Mod 6B	T, Nov 21 Residential class meets!	Introduction (due)	READ one ch in <i>Anthology</i> NTT Project Steps 4; Peer Review: 4	F Nov 24* M Nov 27	10 20
UNIT C FINAL PROJECT PAPERS, PRESENTATIONS, DISCUSSIONS, & EXAMINATION					
Wk 13 / Mod 7	T, Nov 28 Residential class meets!	Presentations Share & Discuss Presentations	Submit Final Project Paper to Turnitin Upload PPT, Recorded Presentation, and 10-qn set in Quizlet (= "Quiz 9") Discussion 2: Launch Your Presentation Discussion Watch All Presentations, Participate in All Discussions Practice All Quizlet Sets (including Presentation Quizlets) to Prepare for the Final Exam	F Dec 1 F Dec 1 F Dec 1 F Dec 1 Saturday – Tuesday morning	125 10, 15 20 10
Wk 14 / Mod 8	T, Dec 5 Residential class meets!		FINAL EXAMINATION - 2:00 PM		100

* Note: This is Thanksgiving weekend, to try to get Step 4 in early. Since **Course Commons cannot assign Peer Reviews on late submissions**, late submissions receive no credit.

GRADING PROCEDURE

Grades are earned on the percentage scored on the course’s activities and assessments (i.e., the number of points accumulated divided by the total points possible). The percentage Grading Scale is on the following page.

INTERACTIVE LEARNING ACTIVITIES (100 POINTS, 20% OF COURSE GRADE)

I. DISCUSSIONS (2 @ 10 points each, including at least one original and one response post)			
0. Getting Acquainted	_____	/0	
1. Critical Methods	_____	/10	
2. Project Presentation	_____	/10	
			SUBTOTAL: _____/20 points 4 %
II. PEER REVIEWS (4 @ 10 points per review)			
Peer Review of Steps 1A-B	_____	/20	
Peer Review of Steps 2A-B	_____	/20	
Peer Review of Step 3A-B	_____	/20	
Peer Review of Step 4	_____	/20	
			SUBTOTAL: _____/80 points 16 %

INDIVIDUAL LEARNING ACTIVITIES (190 POINTS, ~ 40% OF COURSE GRADE)

III. NTT PROJECT: PORTIONS OF THE FINAL PAPER AND PRESENTATION (8 @ 10-100 points per step)			
Steps 1A-B: Thesis & Primary Sources	_____	/10	
Steps 2A-B: Objectives & Approach	_____	/10	
Steps 3A-B: Working Bib & Outline	_____	/10	
Step 4: Introductory Chapter	_____	/20	
Final Written Paper - Content	_____	/100	
Final Written Paper - Form	_____	/25	
PPT Slideshow on Project	_____	/10	
Recorded Presentation on Project	_____	/15	
			SUBTOTAL: _____/200 points 40 %

INDIVIDUAL ASSESSMENT ACTIVITIES (200 POINTS ~ 40% OF COURSE GRADE)

IV. QUIZZES (9 @ 10-20 points per quiz - taking 8 and writing 1 on your project)			
On <i>Portraits</i> Textbook	On <i>Paul</i> Textbook		
Q1 _____/10	Q5 _____/10		
Q2 _____/10	Q6 _____/10		
Q3 _____/10	Q7 _____/10		
Q4 _____/10	Q8 _____/10		
(Q4 = Cumulative	(Q8 = Cumulative		
Mid-Term Quiz A	Mid-Term Quiz B)		
on <i>Portraits</i> Textbook)	on <i>Paul</i> Textbook)		
	“Q9” _____/20		
	(Writing a quiz on your project)		
			SUBTOTAL: _____/100 points 20 %
VI. FINAL EXAMINATION (1 @ 100 points)		_____	/100 points 20 %

TOTAL SEMESTER SCORE: _____/500 points

PERCENTAGE SCORE: _____ FINAL GRADE: _____

GRADING SCALE

Percent	Grade	Percent	Grade
100%	A+	79-77%	C+
99-94%	A	76-74%	C
93-90%	A-	73-70%	C-
89-87%	B+	69-67%	D+
86-84%	B	66-64%	D
83-80%	B-	63-60%	D-
		Below 60%	F

Evangel University does not record an A+ on transcripts for a semester grade; but individual assignments may earn an A+. At AGTS, an A+ may only be earned on a paper that is publishable.

If a Final Project paper in NTT earns an A+, *it will be published* in the next edition of the e-book, *New Testament Theology of Discipleship, An Anthology*.

POLICIES ADDENDUM

COURSE REQUIREMENTS

The following are policies and requirements for the course in general. Specific content and assignment instructions and rubrics are given in CC.

- All assignments are **due** on the date and time specified in this syllabus, on the Course Commons Course Calendar, and in the various weekly folders. (Assignments that arrive late may not be accepted or may incur a penalty.)
- All students are expected to **communicate** with the teacher any concerns, technical difficulties, and/or questions they may have via the General Q&A Discussion Forum, emails, phone calls, or face-to-face appointment.
- Students are expected to **follow** the structure and layout of the online course.
- Students are expected to have and to **use**:
 - daily computer access
 - daily Internet access and
 - Evangel email.
- All assignments must be submitted in **MSWord** .docx or .doc format.
 - Microsoft Office 2013 is available on all Evangel campus computers and as a free download for all Evangel students. Please contact the Evangel IT Helpdesk for more information.
 - Google Docs will convert and save documents to the .doc or .docx format, but such requires a Google username and password: [Google Docs Sign-in](#).
- All students are to **upload** homework and evaluations as directed:
 - via Course Commons “Assignments,”
 - via Course Commons “Quizzes,” and
 - posts via Course Commons “Discussion.”
- Suggested web browsers:
 - Mozilla Firefox: <https://www.mozilla.org/en-US/firefox/new/>
 - Google Chrome: <https://www.google.com/chrome/browser/>
 - Apple Safari (comes in the operating system of Macintosh computers)
- **Mediasite**:
 - This course will utilize video, viewable within Course Commons.
 - Show All Content - In Internet Explorer, please make sure and click the button “Show All Content” which will appear in a white and yellow bar (Only secure content is displayed) at the bottom of your browser. If that bar is X'd out, then the video will not play in Course Commons.
 - A separate URL Address link will be provided, just in case you can't get the live link to work. Please copy and paste the address link into a new browser tab.
 - Some Course Commons video may come from Evangel's Mediasite server and you will be asked for a username and password. If/when prompted, use your Evangel username and password.

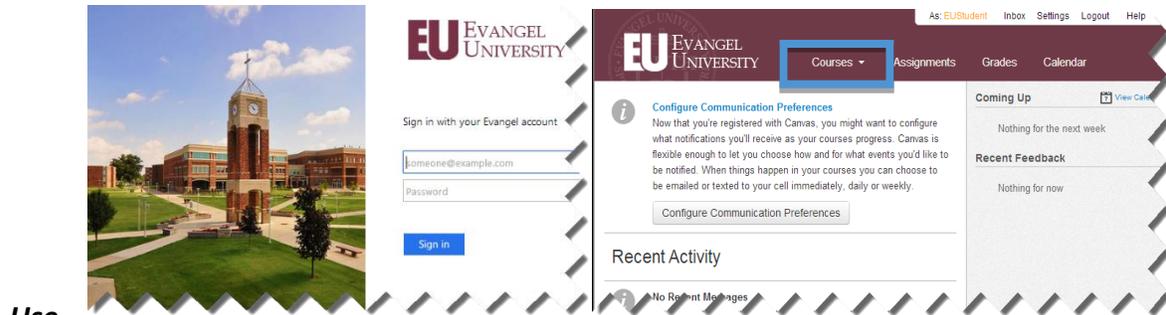
COURSE COMMONS

This course uses Evangel's new online system, Course Commons (CC), powered by the Canvas Learning Management System.

STEP-BY-STEP INSTRUCTIONS

A link to Course Commons is available on the Evangel Student Portal or directly at:

<https://courses.evangel.edu/>



Use

your Evangel username and password to login.
To access the course, hover over or click Courses
at the top of the page after logging in.

1. Course Commons Access:

a. Before the class starts:

- Students will have access to Course Commons and this course seven (7) days before the official beginning of the semester. This does not mean all course content will be ready. Release of course content will be the prerogative of the professor.
- Students have until seven (7) days after the semester begins to complete financial registration. If financial registration is not completed by the seventh day, course access will be revoked and all submitted work will be lost.

b. After the class is over:

- At the end of the course, students will have read-only access to Course Commons; students will be able to view course materials and grades, but not submit or change what has happened. If you have questions about submitted work on Course Commons after read only access is given, please contact your instructor directly.

2. Course Content:

- All course content (syllabus, modules, course materials, dropboxes, quizzes, exams, discussions, grades, etc.) will be located on the navigation pane on the left hand side of our course.
The Navigation pane may differ from course to course.
- At the end of a semester, students will have limited access to the course through Course Commons. Only access to already submitted work and grades will be available.

Home
Syllabus
Modules
Announcements
Assignments
Discussions
Quizzes
Grades
People
Chat

3. Personal Settings:

- a. After logging into Course Commons, be sure to go to Settings and adjust your personal profile settings.



b. Add in a

- profile picture of yourself (Smile!)
- Set your notifications: set how you'll be notified (EU email, personal email, text, Facebook, Twitter, etc.) and how often.
- Need help figuring out how to do all that? Be sure to check the Canvas Help Guides

e. or go here: [Navigating Your Canvas Profile](#)

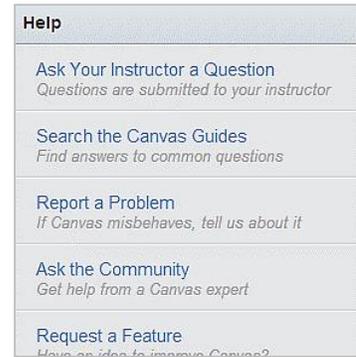
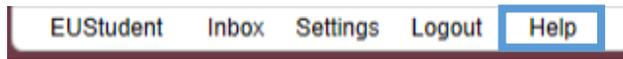
4. Help:

- a. Course Commons Help can be found by clicking the Help button in the upper right corner after logging in. Because the Course Commons is powered by the Canvas Learning Management System, all help guides and helpdesk tickets are through Canvas.
- b. Be sure to look at the Canvas Student Quickstart Guide: [Canvas Student Quickstart Guide](#)

By clicking Help, you'll be able to...

- a. Submit a question directly to your instructor
- b. Access Canvas Help Guides
- c. Submit a Course Commons Helpdesk Ticket

Direct



Link - Canvas Help Website:

<https://help.instructure.com/home>

5. Course Commons Troubleshooting:

- a. Question about a quiz or course content?
Contact your instructor, first!
- b. Technical question about the Course Commons?
Click Help and submit a ticket through Report a Problem.
- c. Can't access Course Commons?
Contact the EU IT Helpdesk: 417-865-2815 x8368 (phone) or helpdesk@evangel.edu (email) or help.evangel.edu (web)

COMMUNICATIONS

- **Email:** Students should daily check their Evangel University email account for announcements, course communications, reminders, and for submitting specific course questions. (If an Email account is needed or there are technical questions, students may contact Evangel's Information Technology HelpDesk: <http://www.evangel.edu/Info/HelpDesk.asp>).

Emails to the professor should contain the following:

- The subject line of any email should contain the course code (BTH 532), the student's name, and a brief reason for the email.
- The body of any email should contain proper grammar, punctuation, and be in complete sentences.
- Please be descriptive as to the reason for the email.

CANVAS email:

- Students can send email to the course instructor through CANVAS.
- The professor will endeavor to respond to emails within 24 hours of receipt M - F .
- **Discussion forums:** There will be several different discussion forums throughout the course. Content forums will have interaction directions posted within the forums. A general discussion forum will be created to provide students a setting to ask general course questions.
- **Online Chat:** Students may interact with the professor via CANVAS's online chat capabilities by prior appointment.
- **Phone/Online and Face-to-face Meetings:** Phone and Online conversations and face-to-face meetings may also be pre-arranged by appointment during Office Hours (listed on the front page of this syllabus). If not already available to the student Skype may be downloaded for free at <http://skype.com/>.
- **Course Announcements:** Course announcements will be posted as needed on the CANVAS homepage. Please check them regularly.

ACADEMIC INTEGRITY

While discussion and collaboration is encouraged as part of course interaction, AGTS expects its students to exhibit the highest level of integrity for all course work. All work submitted in an online or hybrid course must be the original work of the individual student (unless an assignment is explicitly designated as a group activity). Any form of dishonesty, plagiarism, or cheating will be grounds for academic discipline.

Plagiarism or cheating (What can and will happen):

- Incidents of academic dishonesty are reported to the Academic Dean by the course instructor. Each case is reviewed on an individual basis for possible disciplinary action. Penalties may include restitution, an "F" on an individual paper, exam, or course; loss of campus employment, disciplinary probation; removal from extracurricular activities; and suspension.
- The Seminary's policy on Academic Dishonesty is published in the Student Handbook in the Academic Information Section, p.4, Academic Integrity. The Handbook may also be accessed online on the Seminary website:
http://www.agts.edu/community/student_handbook/2011studenthandbook.pdf

AMERICANS WITH DISABILITIES ACT (ADA) STATEMENT

AGTS is committed to the provision of reasonable accommodations for students with disabilities, as defined in Section 504 of Rehabilitation Act of 1973. If you think you may qualify for accommodations, notify your instructor as soon as possible.

FINAL COURSE GRADE AND INCOMPLETES

At the end of the course, students will receive the final grade recorded in the CANVAS gradebook. An incomplete grade may be granted with prior notification of unfinished work to the course instructor. However, a final grade must be submitted by the course instructor at the end of the month following the last month of the course semester. If the work is still incomplete, the final grade will be based upon the amount of work submitted to date.

SPECIFIC DATA

Syllabus prepared for online learning by Deborah M. Gill, Ph.D., December 28, 2015.