

CONTENTS *(Delete notes in red for final project!)*

ABSTRACT *(see samples at <http://www.agts.edu/dmin/project/index.html>)* vi

“The dissertation abstract is simply a brief summary of the results of the dissertation research. By summarizing the results of the research, it allows others to get an idea of what was accomplished without having to read through the entire dissertation. Students or researchers can read a dissertation abstract to determine if looking at the full dissertation will be worthwhile. The abstract can often provide enough information about the results of research that examining the full dissertation is not necessary.”
(<http://custompapers.com/essays-articles/dissertation-abstract/>)

Suggestion for the one-page abstract: first paragraph - explain the problem, second paragraph - explain what you did about it, third paragraph - discuss the results/impact, fourth paragraph - the implications of those results, and fifth paragraph - the recommendations based on the results.

ACKNOWLEDGMENTS vii

LIST OF TABLES *(add only if needed)* viii

Chapter

1. INTRODUCTION 1

The Context *(Brief description of the ministry context in which you serve)*

The Problem [or] The Opportunity *(What needs changing in that context?)*

The Purpose *(How this project will address the problem/opportunity)*

Definition of Terms *(Unique terms specific to this project)*

Description of the Proposed Project *(A summary of how you will accomplish the purpose. This description deals with scope and phases.)*

Scope of the Project *(The “fine print” of the contract. Details the positive aspect—what you did and the negative aspect—what you did not do; deals with any limiting factors and what is within your control. Try to show here that the project was achievable and verifiable. Also address where the project occurred, when, with whom, and what resources you used, and how the results were evaluated.)*

Phases of the Project *(description of steps and timetable)*

Research

Planning *(such as surveys, coordination, logistics)*

Implementation *(your “action” step or ministry intervention)*

Evaluation *(the steps you took to assess the intervention step)*

Writing

2. BIBLICAL-THEOLOGICAL LITERATURE REVIEW *

Introduction

Subheading

Subheading

Subheading

Conclusion

3. GENERAL LITERATURE REVIEW *

Introduction

Subheading

Subheading

Subheading

Conclusion

4. DESCRIPTION OF FIELD PROJECT *(Past tense; what actually occurred)* *

Introduction

Preparation of the Project

Execution of the Project

Results of the Project

The Project’s Contribution to Ministry

Conclusion

5. PROJECT SUMMARY *

Introduction

Evaluation of the Project

Keys to Project Effectiveness

Keys to Project Improvement

Implications of the Project

Recommendations for...(your organization/situation)

Recommendations for Future Study

Conclusion

Appendix (*add more as needed*)

A. TITLE *

B. TITLE *

C. TITLE *

SOURCES CONSULTED *

Page Count in Chapter:	Project Outline (these are guidelines/estimates). Shoot for at least 110 pgs in the main project (chapters 1-5)
1	10-15
2	35-45
3	35-45
4	20
5	10-15
Total of chapters	110-140
Additional Pages (count will vary)	Front matter (title page, copyright page, blank page, abstract, acknowledgments, tables listing if applicable) Appendices Sources