

Hello, AGTS Student.

Your AGTS network account has been created. This account gives you access to Student Email and the Student Portal.

Note the following information to use your network account:

- **Username (not case sensitive):**
xxxxxxxxxx@agts.edu
- **Password (case sensitive):**
xxxxxxxxxxxx
- **Email:** xxxxxxxxxx@agts.edu
- **Student ID:** xxxxxx

Use the network account information to access the following links:

- Student Email: <http://mail.agts.edu>
- Student Portal: <http://www.agts.edu/estudent>

Notes

- If you encounter any technical difficulties, contact the Helpdesk at helpdesk@agts.edu.

Using Student Email

Log on to [Student Email](#) using your username (xxxxxxxxxx@agts.edu) and password (xxxxxxxxxxxx).

The Seminary email system is the principal means of communication between faculty, staff, administration and students. Types of communication may include assignments, registration materials, announcements, etc. It is the responsibility of the student to check his/her AGTS email account daily, and the student will be held accountable for any and all official communication of administrative policies, faculty instructions, and campus information sent via the Seminary email system.

Keep your inbox clean so you can continue to send and receive email by:

- Deleting unneeded items in **Inbox**.
- Deleting all items in **Sent Items**.
- Deleting all items in **Deleted Items**.

Notes

- It's important to keep your mailbox clean, since it has a limited capacity.
- Anything you wish to save should be stored on your personal computer or a disc and not in your AGTS email box.
- Photographs and graphics take up a lot of space so save them elsewhere to free up space in your inbox.
- Remember to check your email regularly to stay updated on important information.

Find an available machine in the Student Computer Lab and login with your AGTS Student Portal User Name and Password, there is no need to sign up in the log.