

## **DOCTORAL GRADUATION INFORMATION 2009-10**

*Assemblies of God Theological Seminary*

### **Graduation Requirements**

- Satisfactorily complete all Doctor of Ministry program requirements. This includes the completion of 30 semester hours of course work (12 from Core courses, 12 from Elective courses, 3 from Project Design course and 3 from project completion).
- Maintain a minimum cumulative grade point average of at least 3.0, and have no more than one "C" on his or her transcript. (A participant cannot graduate with a C- on his or her transcript. Participants must retake the course, at their expense, in order to earn a grade higher than C-.)
- Must be in good standing as stated in the AGTS catalog (see *Academic Status*).
- Complete an acceptable and approved Doctor of Ministry project.
- Receive approval to graduate from the Doctor of Ministry Committee, Academic Affairs Committee and faculty.
- Apply for graduation no later than October 30 through the Registrar's Office.
- Make an acceptable oral presentation of the D.Min. project at the Project symposium and attend the commencement exercises. (*Approval to be absent must be secured from the Academic Affairs Committee through the registrar by April 1.*)
- Satisfactory resolution of any financial obligations in the AGTS Business Office.

### **Graduation Registration**

The cut-off date to register for graduation is October 30, 2009. Commencement is held in May. **Students are personally responsible to confirm with the Registrar's Office to be sure all degree requirements are satisfied.**

### **Graduate Approval**

Approval to graduate comes from the Doctor of Ministry Committee, Academic Affairs Committee and faculty through the registrar. An official letter of approval or disapproval will be sent to each prospective student registered to graduate.

### **Degrees**

The degree earned will be recorded on the transcript at the end of the semester in which all the degree requirements are completed. Diplomas will not be distributed prior to the May commencement.

The diploma cover received at commencement is empty. Graduates may pick up diplomas and final transcripts immediately following commencement provided all of the degree requirements are satisfied and the account is paid in full. (*To receive diplomas at commencement, outstanding balances must be paid by April 5, 2010. Important note: Diplomas cannot be cleared for release during the two weeks prior to commencement.*)

### **Graduation Announcements/AGTS Class Rings**

February is the deadline to order graduation announcements. Seminary rings may be ordered anytime through the AGTS Bookstore (417-268-1000, ext. 1055).

### **Graduation Events**

Graduation activities include a banquet, the D.Min. Symposium and the commencement service on April 30 and May 1. Details concerning these events will be forthcoming in March.

### **Doctor of Ministry Project Symposium**

As a condition of graduation, each participant is responsible to present a four-minute oral presentation of his or her project research at the Doctor of Ministry Project Symposium. This presentation is basically a "highlight reel" of your project. The talk must be read from a **manuscript of exactly 2 pages** (no more) double-spaced. You must also supply **3 PowerPoint slides** (no more, no less) to be shown while you read your manuscript. Include directions in the manuscript where you want the slides to be advanced. We also need a **one-page abstract** of your project to include in the official Symposium booklet.

Send an electronic copy of the manuscript, PowerPoint presentations and abstract to the D.Min. Office by **April 1.**

### **Academic Attire**

Your cap and gown may be picked up before the class photo the morning of commencement. AGTS provides the cap and gown for use during graduation. You may keep the tassel, but return cap and gown following commencement. For those interested in ordering doctoral academic attire for use in academic settings **after** graduation, please contact Nancy Wassam at 417-379-4144.



ASSEMBLIES of GOD  
THEOLOGICAL  
SEMINARY

**2009-10 DOCTOR OF MINISTRY  
GRADUATION APPLICATION**

***Return to the Registrar's Office by October 30, 2009***

Full name: \_\_\_\_\_ Soc. Security No. \_\_\_\_\_

Address: \_\_\_\_\_ City/State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Are you licensed/ordained minister with the Assemblies of God yes no Which AG District: \_\_\_\_\_

Other Denomination \_\_\_\_\_

Church while attending seminary: \_\_\_\_\_ City/State \_\_\_\_\_

Your home city, state and (or country) for the commencement program:

\_\_\_\_\_

Your home church, city and state:

\_\_\_\_\_

List all prior degree(s) and institution(s) where earned: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please print:**

Your name as you want it to appear on your diploma:

\_\_\_\_\_

Your name as you want it announced and written in the commencement program:

\_\_\_\_\_

The address where your diploma should be mailed:

\_\_\_\_\_

Your cap and gown measurements (approximate): Height \_\_\_\_\_ Weight \_\_\_\_\_

**Note:**

*I do understand that it would be legally fraudulent to write or state that I have graduated from the Assemblies of God Theological Seminary until all requirements for my degree have been fulfilled and my student account is paid in full.*

***My signature on this form denotes my intent to complete the degree requirements and graduate as stated. In the event I find it impossible to complete the requirements as planned, I agree to immediately notify the Registrar in writing.***

***I give permission for AGTS to include my declared denominational affiliation with my directory information. This includes release of my directory information to representatives from this denomination and/or media, if requested by such representatives.***

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	
_____	Incomplete/In Process Grades
_____	Doctoral Project
_____	Signed Degree Program
_____	Transcript
_____	Account Clear
Degree Coord. Appr. _____	
Year/degree _____	
Degree completed _____	
Signed (attached) _____	
Account paid in full _____	
Degree posted on transcript _____	
Classification changes _____	
Diploma/final transcript released _____	
Picked up _____	Mailed _____